उद्यानिकी एवं वानिकी महाविद्यालय
(कृषि विश्वविद्यालय, कोटा)
पोस्ट ऑफिस, झालरापाटन – 326 023 झालावाड़ (राजस्थान)
COLLEGE OF HORTICULTURE & FORESTRY
(Agriculture University, Kota)
Post Office Jhalarapatan- 326 023, Jhalawar
(Rajasthan)

Dr. I.B. Maurya
DEAN

Mob: 988709553 Email:
chf@aukota.org

No. F. 11 ( ) CHF/JWR/Tender/2026/ 4651 – 58

Date: 03/11/2026

Tender Notice

A tender is hereby invited from the registered, experienced tours and travels agencies to provide bus service on hiring basis to organize educational tours (state /inter states level) for the students of CH&F, Jhalawar during the academic year 2026-27.

S. No.	Particulars of work	Expected Amount (Rs.)	EMD (Rs.)
01	**Hiring of 52 Seater Deluxe Bus** AC/Non-AC 52 seater 3x2 deluxe bus service on hiring basis as per kilometers covered (including POL, drivers and assistant) to organize Educational Tours (state/interstates) (Rate Excluding all types of taxes, toll tax, state tax, parking fee etc.)	8,00,000/-	16,000/-

Further the details of tender notification is available on university website www.aukota.org and sppp.rajasthan.gov.in. The last date for submitting the sealed application in confidential to the undersigned by interested firms is 17.11.2026 by 01.00 PM. of which the tender will be opened on the same day at 3.00 PM.

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Copy to following for information please:

1. Comptroller, AU, Kota
2. Website incharge, AU, Kota for displaying the tender on university website
3. Convener, tender committee, CH&F, Jhalawar
4. Store incharge, CH&F, Jhalawar
5. Account section, CH&F, Jhalawar
6. Notice Board, CH&F, Jhalawar
7. Guard File

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CHAPTER 1: Tender Notice

College Of Horticulture and Forestry, (Agriculture University, Kota)

Jhalrapatan, Jhalawar-326023

No. F. 11 ( )/CHF/JWR/Tender/2026/ Date:

UBN:

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CHAPTER 2: Details specification of the requirement

S. No.	Specification	Approximate total cost (Rs.)
1.	**Hiring of 52 Seater Deluxe Bus** AC/Non-AC 52 seater 3x2 deluxe bus service on hiring basis as per kilometers covered (including POL, drivers and assistant) to organize Educational Tours (state/interstates) (Rate Excluding all types of taxes, toll tax, state tax, parking fee etc.)	8,00,000/-

CHAPTER 3: Check list of the Documents to be submitted by the tenderer

S. No.	Documents to be submitted along with the tender	Tick Mark ( ) if attached
1.	Tender fee: Demand draft Rs. 500/- (Non-refundable) drawn in favour of Dean, College of Horticulture & Forestry, Jhalawar	
2.	Details of Tender fee DD No. Date, Bank Name etc.	
3.	EMD: DD of Rs. 16,000/- (refundable) drawn in favour of Dean, College of Horticulture & Forestry, Jhalawar	
4.	Details of Tender fee DD No. Date, Bank Name etc.	
5.	Photocopy of the Company Registration Certificate	
6.	Photocopy of the GST registration certificate	
7.	Last 3 year's income tax return of assessment year 2023-24, 2024-25,2025-26	
8.	Cancelled cheque (for bank details)	
9.	Self attested copies of RC book of bus to be provided.	
10.	Self attested copies of drivers licenses and adhaar copy	
11.	Valid insurance and pollution check certificate of the bus	
12.	Signed copy of pledge	

Place:
Date:

Signature of the tenderer with rubber stamp of the firm

Chapter 4: Tender Form

The Dean,
College of Horticulture and Forestry,
Jhalrapatan City, Jhalawar (Raj.)

Sub: Submission of Tender for "Hiring of bus for Educational tours (state/interstate)" for College of Horticulture and Forestry, P.O. Jhalrapatan, Jhalawar.

Ref:- Your tender notice no. CHF/JWR/Tender/2026/.....Dated.....

Dear Sir,

In reference to above cited tender notice I/We am /are submitting our offer for "Hiring of bus for Educational tours (state/interstate)". for College of Horticulture and Forestry, P.O. Jhalrapatan, Jhalawar. The details are as under:

1. Name of the Tenderer:.....
2. (a) Address of the Tenderer

   (b) Phone No. (c) Email (d) Mobile no.

3. The proposed tendered amount for "Hiring of bus for Educational tours (state/interstate)" for College of Horticulture and Forestry, P.O. Jhalrapatan, Jhalawar are as under:

S. No	Name of work	Rate of bus per Kilometer (excluding all taxes, road taxes, toll charges, state charges, etc.) (Rs. In figure & word)
1.	**Hiring of 52-seater Deluxe Bus** AC / Non- AC, deluxe 2x2 (52-seater) bus service on hiring basis as per kilometers covered (including POL, driver and helper) for Education tour of students of college of Horticulture and Forestry, Jhalawar (Excluding parking charges, taxes etc.)	

Terms and Conditions if any.....

Place: Jhalawar
Date:.....

Signature of the Tenderer
With Rubber stamp of the firm

CHAPTER 5: Special Terms and Conditions

1. The vehicle (Bus) shall be deluxe AC or non-AC, semi-sleeper. The bus should be in perfect condition with special reference to tyres & the model should not be more than 5 years old.
2. The rates should be quoted for both AC as well as NON-AC bus separately.
3. The tenderer should submit the coloured (outer/inner) photograph of service providing bus.
4. The seat should be well cushioned without any damage and vacuum cleaned.
5. The vehicle (bus) should have National permit.
6. The actual distance covered from College of Horticulture and Forestry, Jhalrapatan, Jhalawar (to and fro) during the tour will be calculated for the payment or a minimum number of average kms/day i.e. 250 will be calculated during the journey (Excluding any penalty).
7. The toll tax, state permit, parking charges and any other such expenses will be borne by the tenderer and will be submitted after the tour to the office of the undersigned.
8. The bus should be fitted with newly filled fire extinguishers, cool campers (for drinking water), audio system, clean curtains etc.
9. The drivers, helper and supporting staff should be well behaved and mannered.
10. The drivers should be well versed in driving during night hours and at hilly terrains also.
11. The kilometer of bus may be decrease/increase as per circumstances during journey.
12. All rights reserved to the undersigned.

Chapter 6: General Terms and Conditions

1. The tender form can be obtained from this office during office hours from **10.00 AM to 05.00 PM by** by depositing the tender form fee of **Rs. 500/- (Rupees Five Hundred only)**. A DD of Rs. 500/- must be enclosed as tender form fee along with tender form in case tender form is downloaded from the website, otherwise tender will not be considered.
2. Tender should be submitted on prescribed tender form in sealed envelopes to the Dean, College of Horticulture and Forestry, Jhalrapatan city, Jhalawar and should reach on or before **17.11.2026 up to 01.00 PM**. Any tender received after the due date and time shall not be considered. The university/college shall not be responsible for any postal delay.
3. Only the firm having capability of undertaking such work can participate in the tender process.
4. Earnest money deposit shall be 2% of the estimate value accompanying the tender and shall be in the form of DD/pay order/Cheque drawn in favor of **Dean, College of Horticulture & Forestry, Jhalrapatan city, Jhalawar** and the tender without EMD shall be rejected. The earnest money will be converted in to security Deposit for successful tenderers.
5. The successful bidder will have to sign on contract agreement **on non-judicial stamp of Rs. 500 along** with all the terms and conditions. **The successful bidder will have to deposit 5% security amount within 3 days.**
6. For hiring the bus, a schedule of educational tour having different places & approved kilometers will be provided to the tenderer at least 7 days before commencement of educational tour.
7. In case of failure of execute the work as per the satisfaction or non-performance, the security deposit may be forfeited.
8. Validity of the tender upto **30 June, 2027** from the date of opening of the tenders.
9. The tenderer should strictly adhere to the specifications given in the tender form.
10. The rates should be quoted in the prescribed tender form enclosed herewith only.
11. The rates should be quoted exclusive of all taxes. Rates should be typed/ink written both in figures and words. In case of any discrepancy, the rate quoted in words would be taken into consideration.
12. The incidental expenses such as: toll tax, state permits, Parking charges and any other such expenses etc. will be borne by the institute after submission of proof by the tenderer.
13. Any other amenities provided during the tour may also be mentioned in the tender.
14. The tenderer will not be allow withdrawing or modifying his offer or add conditions after imposed penalty as per provision RTPP Act 2012.
15. The Dean, College of Horticulture & Forestry, Jhalrapatan city, Jhalawar reserves the right to accept any tender not necessarily lowest, reject any tender in part or full without assigning any reason.
16. If the order is/are not executed in time and/or up to the satisfaction, the contract approval can be repudiated at any time by the Dean, College of Horticulture & Forestry, Jhalrapatan city, Jhalawar, after giving opportunity to the tenderer for being heard.
17. Notwithstanding anything contained herein before in these special terms and condition the university reserves to itself the right to take action against the defaulter suppliers/agents for any kind of misbehavior or for any breach of conduct what so ever by way of working imposed penalty, forfeiting the EMD, cancellation of order/agreement and ban on future business dealings as per RTPP Act-2012.
18. Payment of the bills shall be made only after satisfactory execution of work by the verification committee.
19. No advance shall be paid to the tenderer before execution of the journey.
20. Tenderer must produce registration certificate under GST in concerning department.
21. University may apply penalties as per RTPP Act-2012/any other provision applying in above contract as governed by the RTPP-2013 (Rajasthan Transparency in Public Procurement Rules 2013).
22. All provisions of the GST Act will be applied.

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Place: Jhalawar
Date:

Chapter 7: Pledge of Tenderer

I/We certify that above rates have been quoted after going through all the general as well as special terms and conditions of the tender. I/We agree to bid under these conditions and I/We sign all the pages of all documents in confirmation of the same. I/We have attached the D.D./Cheque of Rs. 16,000/- against earnest money and College Receipt/D.D/Pay order worth Rs. 500/- towards application form fee along with tender.

Place: Jhalawar
Date:.....

Signature of the Tenderer
With Rubber stamp of the firm

Chapter 8: Tender Fee, EMD and Submission adress

The bidder shall furnish tender fee amounting to Rs. 500/- (five hundred only) and an Earnest Money Deposit amounting to Rs. 16,000/- (Rupees Sixteen Thousand only)

There should be two separate demand draft for the tender fee (Rs. 500/-) and EMD (Rs. 16,000/-)

Tender Fee: Tender shall be accompanied by a Tender fee, without which tenders will not be considered. The amount should be deposited in the form of Bank Draft drawn in favor of **"Dean, College of Horticulture and Forestry, Jhalawar"** payable at Jhalawar.

Refund of Tender Fee: The Tender Fee is non refundable.

Earnest Money Deposit (EMD): Tender shall be accompanied by an earnest money deposit (Rs. 16,000/-) without which tenders will not be considered. The amount should be deposited in the form of Bank Draft drawn in favor of **"Dean, College of Horticulture and Forestry, Jhalawar"** payable at Jhalawar.

Refund of Earnest Money (EMD): The EMD of unsuccessful bidder shall be refunded soon after finalization of purchase procedure.

The EMD of the successful bidder will be retained till the bid remain valid and will be returned as per the terms of the university on request and submission of original receipt.

Tender Fee, EMD and Document Submission Address:

The Dean,
College of Horticulture & Forestry, Jhalrapatan City,
Jhalawar (Rajasthan)

Forfeited of earnest money: The earnest money will be forfeited in the following cases:

- When bidder withdraws or modified the offer after opening of tender but before acceptance of tender.
- When bidder does not execute the agreement if any, prescribed within the specified time.
- When bidder failed to provide the hired buses as per hiring order within the prescribed time.
- Bidder does not accept the hiring order.
- If the terms and condition not fulfilled anytime.